# ECL preparatory course Program Policy

The aim of the course is to help participants practice for the ECL language exam in Hungarian as a foreign language. The course focuses on practicing the exam topics and tasks that typically occur in the exam. Our Institution is an accredited ECL Examination Centre, following the preparatory course, participants can take the ECL exam twice a year, in November and June. Registration for the exam is available via the ECL Examination Centre.

## Registration

Applicants must complete the registration form available on the website, print and sign it, and send the signed and scanned copy to <a href="mailto:language@mdakft.hu">language@mdakft.hu</a>.

# **Preliminary Oral Interview**

Prior to the start of the course, following registration, participants will have a short **oral interview**. The interview can be done in person or online. Based on the results, participants will be assigned to groups according to their language levels.

#### Levels

The ECL language examination in Hungarian as a foreign language is available at **A2**, **B1**, **B2**, **C1** levels. The preparatory course is offered at the same levels. For organizational purposes, the A2-B1 and B2-C1 courses can be combined and launched as one course.

#### **Course Location and Group size**

The preparatory course is conducted through real-time **online** sessions.

Courses start with 5-12 participants depending on language proficiency and sufficient number of applications (minimum 5 participants).

## **Schedule**

The course includes 5 sessions, each session lasts 2x90 minutes (between 9:00 and 12:30). The planned dates for the sessions are listed in the *Schedule*. If a session is canceled, the planned course end date may change.

#### **Course Content**

The course allows participants to practice ECL exam topics through tasks that typically occur in the ECL exam. More information about the topics is available on the ECL Examination Centre's website: www.ecl.hu/temakorok/.

The real-time online sessions mainly focus on the speaking part of the exam but participants will also learn about the written tasks and receive tips for completing them successfully.

## Attendance

The instructor keeps a record of attendance for statistical reasons.

#### Instructors

Our instructors are highly-qualified, **experienced Hungarian as a foreign language teachers**. It is not possible to choose a specific instructor.

#### Coursebook

Coursebooks are not included in the participation fee.

#### Absence

Participants accept that if they miss any sessions or withdraw from the course, they are not entitled to request refund of the paid participation fee.

#### **Certificate of Attendance**

Upon completion of the course, participants will receive a certificate of attendance indicating the language exam level recommended by the instructor. No official certificate or proof of language level will be issued.

#### **Payment conditions**

The participation fee must be paid in one sum. Participation in the course requires confirmation of payment. Payment is considered completed once the participation fee has been credited to the Institution's account. Payment details will be sent to the applicant's email following confirmation of registration.

Payment methods: bank transfer or cash. Cash payments can be made at bank branches. In case of payment in foreign currency (euro, dollar), only the amount received in Hungarian forints will be considered.

#### Withdrawal, refund

Participants can receive refund only if the Institution cannot offer a course suitable for their language level based on professional judgement. In all other cases, the fee is non-refundable.

#### **Information for third-country nationals**

Certificate for visa purposes is not provided. Please continuously follow the latest updates on the conditions of legal stay in Hungary on the website of the National Directorate-General for Aliens Policing of Hungary! <a href="https://www.oif.gov.hu">www.oif.gov.hu</a>

#### **Customer Service**

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You can visit us in person during office hours. Please let us know in advance when you can come!

Monday, Tuesday, Thursday: 8.30 - 15.00

Friday: 8.30 – 13.00